

Congratulations! Please email Michele at mdoucette@mtolivetwp.org and reply all when responding. At your appointment, please bring the application with page one completed. On page two fill out the witness info and SS#'s on the bottom. Do not sign the application this needs to be done in my presence and make sure you are providing the information that the state is requiring (read the fine print). The fee is \$28.00 cash (no \$50 or \$100 bills), money order or check made payable to Mt. Olive. You, your fiancée and one witness 18 years or older **MUST BRING A VALID DRIVER'S LICENSE OR THE APPLICATION WILL NOT BE COMPLETED AND YOU WILL NEED TO RESCHEDULE**. If you don't have a driver's license you can bring a valid passport for identification. Either applicant A or B must prove residency in Mount Olive, if not on your DL bring a car registration or a current utility bill. **No other documents are needed** unless a parent is **NOT** listed on your birth certificate then you must bring your birth certificate to the appointment.

Appointments are taken Mon-Fri between 9:30am-3:45pm and take 15 minutes please call to schedule a few weeks or up to 6 months before your ceremony. The certificate of marriage will be emailed to you for review and approval. After 72 hours either applicant can pick it up and will expire 30 days from the issued date.

**Please note information on the application will not be changed after the oath is taken without documentary proof. You may be asked to redo the application and make another appointment unless it is a clerical typo by us.*

*REMARRIAGE bring certified copy of first marriage ceremony and enter info in box 6 on application.

**Out of state applicants apply for a marriage license in the municipality where the ceremony is taking place. The marriage certificate will state on it "Valid Only in Mt Olive Twp, NJ".